Rental Association of Wenatchee Valley

DEPOSIT/MOVE-OUT DEDUCTION REPORT
Statement and Notice of Basis for Retention of Cleaning/Security/Damage Deposit
Form #15

(This Form must be sent to former tenant after moveout, within the time specified by statute)

Date _____

Tenant Name(s) _____

Address _____

Occupied by: _____ Adults, _____ Children, _____ Pets

Specified Move-Out Date _____ Actual Move-Out Date _____

Inspections made by _____ Date_____

To: _____

In accordance with RCW 59.18.280, the following is a report of the accounting for retention for all or part of the Damage/Cleaning/Security Deposit

		Debit	Credit
1	Amount held as Damage/Cleaning/Security Deposit		_____
2	Credit for rent paid in advance		_____
3	Less deductions	_____	
	Charge for keys not returned	_____	
	unpaid utilities	_____	
	failure to give 20-day notice to vacate	_____	
	unpaid rent, late fees, and NSF fees due	_____	
	extra charge-occupied less than _____ months	_____	
	legal fees and administrative fees	_____	
	general cleaning	_____	
	carpet cleaning	_____	
	stove/oven/refrigerator	_____	
	lawn and yard maintenance	_____	
	excessive damage beyond normal wear and tear as follows:	_____	
	_____	_____	
	_____	_____	
	_____	_____	
	_____	_____	
	_____	_____	
	_____	_____	
	_____	_____	
	_____	_____	
4	Other Charges	_____	
5	Total Charges	_____	
6	Balance due to tenant (refund enclosed)		_____
	Balance due by tenant (if not received in 14 days your file will be turned over to an attorney or Collection Agency		