

**Rental Association of Wenatchee Valley**

**Initial Lease Conversion**

From (Landlord): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

To (Tenant): \_\_\_\_\_:

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Thank you for your continued timely payment of rent during the COVID pandemic.

On \_\_\_\_\_ we would like to enter into a \_\_\_\_\_ lease with  
(date) (number of months)  
you with the rent amount of \$ \_\_\_\_\_ monthly.

There will only be minimal changes to being on a lease compared with your current rental contract. The advantage of a lease for you is that the rent amount will not change for \_\_\_\_\_ months starting \_\_\_\_\_. The disadvantage is you will be obligated to stay for \_\_\_\_\_ months. A lease provides stability for both parties.

We have enclosed a copy of the proposed lease and would like to review it with you in the near future and answer any questions/concerns you may have. Please note that any special clauses attached to your previous rental agreement will remain unchanged.

We will be contacting you for a convenient time and date to meet. Thanks again for being on-time with your rent payments.

Sincerely,  
  
\_\_\_\_\_

**DATED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Landlord/Manager