

Rental Association of Wenatchee Valley
PO Box 554, Wenatchee, WA 98807-0554
www.RAWV.org -- rawv554@gmail.com

To: NEW MEMBERS and those who WISH TO JOIN RAWV

Thank you for your interest in our organization. Membership price is based upon the number of units you own. Rental property ownership is not a requirement for membership.

To become a member complete the attached Application Form and mail it to the address above with a check payable to: Rental Association of Wenatchee Valley.

BENEFITS OF MEMBERSHIP:

Rental Times newsletter (10 issues each year)

Our newsletter keeps landlords and rental property owners informed of legislation and issues that are important to our industry.

Forms

Members receive access to the online publication “Advertising to Occupancy and More” which includes the “Eviction Book”. This publication has instructions for landlords and forms that may be printed. There is a list of forms including **required** forms on page 3 of the *Rental Times*. Forms are also available online with your membership password.

Promote your Vacancies on RAWV Facebook Page

Members can email information about vacancies to rawv554@gmail.com and they will be posted on the RAWV Facebook page: <https://www.facebook.com/RentalAssociationofWenatcheeValley>

Legal Services

Members are entitled to three (3) free 10-minute phone calls per membership year regarding residential issues, to our association attorney, plus reduced rates for additional communications.

Credit/Criminal Background Services

New privacy laws require Landlords to be a member of an Association like ours to do background and credit checks on applicants through a screening company. The Fair Credit Reporting Act requires that one must have a "permissible purpose" for obtaining credit reports. The Rental Association of Wenatchee Valley has an agreement with MOCO, a credit/criminal research company. Forms and information is available from the Administrative Assistant or on the website www.RAWV.org.

Dinner Meetings

Member Meetings are held five times each year (January, March, May, September and November). These meetings include a guest speaker of interest to landlords and rental property owners.

Most of our help comes from volunteers. If you can volunteer for helping in some way, please call 509-423-7429.

RENTAL ASSOCIATION OF WENATCHEE VALLEY

APPLICATION FOR MEMBERSHIP

**Mail to: Rental Association of Wenatchee Valley
P.O. Box 554, Wenatchee, WA 98807-0554**

Dues: (see schedule) **[# of Units: _____]** \$ _____

If you join in Oct./Nov/or Dec., your dues will cover the following year also. If you join before October, the dues are for this calendar year only, are not prorated, and you will be billed again in December for next year.

\$25 of these dues include membership to the Washington Apartment Association

New or Lapsed Members Add \$35 Administration Fee \$ 35
(One-time Fee for new member or lapsed member file maintenance)

SCREENING REPORTS (optional) Add \$35 Setup Fee \$ _____
(includes RAWV bookkeeping and MOCO Screening Company setup)

Additional Subscription to Rental Times Newsletter (\$25 each).....\$ _____
(One Subscription comes with membership. If you would like another mailed to your management team, please supply their address below.)

| UNITS | DUES |
|---------|----------|
| 0-3 | \$ 85.00 |
| 4-9 | \$125.00 |
| 10-19 | \$168.00 |
| 20-29 | \$195.00 |
| 30 & up | \$225.00 |

TOTAL MEMBERSHIP DUES PAID \$ _____
Make your check payable to RAWV

APPLICANT'S NAME _____
Please Print

MAILING ADDRESS _____

PROPERTY or COMPLEX NAME (if applicable) _____

PHONE _____ FAX # _____

E-MAIL ADDRESS _____ (we use email to maintain communication with members)

I hereby make application for membership in Rental Association of Wenatchee Valley.

SIGNATURE _____ DATE _____
Your Cancelled Check Will Be Your Receipt

If you do not manage your property, please provide management information so we can keep them informed as well.

Manager Name _____ Email _____



This application may take up to two weeks to process. Please keep this in mind, so you will have forms/and or access to the Information Source-MOCO for your screening report.

How did you hear about us? _____

ADDITIONAL SUBSCRIPTION TO RENTAL TIMES NEWSLETTER - PLEASE MAIL TO:

| | | |
|-------------|--------------|----------------|
| <u>Name</u> | <u>Title</u> | <u>Address</u> |
| _____ | _____ | _____ |

WE NEED YOUR DONATIONS!!

Political Action Committee Fund Donation - recommend \$5-\$10 or per unit..... \$ _____
(Funds go to WAA lobbyist who works with legislators to make the Landlord's views known in Olympia)

LEGAL Fund Donation \$ _____
(Funds are held by RAWV to be used for future legal matters which may impact Landlords)

SCREENING SERVICES MEMBERSHIP APPLICATION

| MEMBER INFORMATION | | | | | |
|---------------------------------------------------|----------------|--------|--------------|----------------|-------------------------|
| (LEGAL) Last Name | First | Middle | Soc. Sec. # | Date of Birth | Drivers License #/State |
| Other Name(s) Used | Home Phone | | Mobile Phone | | Email |
| RESIDENCE HISTORY | | | | | |
| Present Address | | | | | Since (Month/Year) |
| City | State | | Zip | | |
| Previous Address (If current is less than 1 year) | | | | | From To |
| City | State | | Zip | | |
| BANKING & TRADE REFERENCES | | | | | |
| BANK NAME | BRANCH ADDRESS | | PHONE | ACCOUNT NUMBER | |
| BUSINESS NAME | ADDRESS | | PHONE | ACCOUNT NUMBER | |
| BUSINESS NAME | ADDRESS | | PHONE | ACCOUNT NUMBER | |
| BUSINESS NAME | ADDRESS | | PHONE | ACCOUNT NUMBER | |

Please submit copies of the following with this application:

- Current Valid Driver's License
- Copy of (Rental) Property Value Notice(s) or Tax Assessor Statement(s)
- Copy of (Rental) Property Proof of Insurance
- Copy of Deed(s) or Proof of (Rental) Property Ownership
- If you manage/own multiple properties, please provide a list of the rental property addresses
- Copies of 3 completed (signed) rental applications or documented landlord/tenant court filings

Acknowledgements:

In accordance with the Fair Credit Reporting Act (FCRA), you are advised that a background investigation will be conducted to confirm the information listed on this application. By signing this application, you authorize Moco, Incorporated, whose mailing address is PO Box 2826, Seattle, WA 98111, to obtain credit reports, verifications and bank information as necessary. If the application is denied because of credit, the business may obtain a copy of the credit report from the credit-reporting agency.

I/we certify that to the best of my/our knowledge, all statements are true and complete. False, fraudulent or misleading information may be grounds for denial of service.

Signed: _____ PRINT NAME: _____ DATE: _____



SCREENING SERVICE AGREEMENT

| | |
|-------------------------------------------|-----------------------------|
| CLIENT (END USER) _____ | Client Business Type: _____ |
| Street Address: _____ | |
| City: _____ | State: _____ Zip: _____ |
| # of Units (if applicable): _____ | # of Employees: _____ |
| Mailing Address: _____ | |
| Contact: _____ | Email: _____ |
| Phone _____ | Fax: _____ |
| Web URL: _____ | |
| Management Company: _____ (if applicable) | |

This agreement is made between Moco, Incorporated (Moco) and above End User (or Agent on behalf of End User). Services and per person fees (applicant, co-applicant and cosigner) are as follows:

Setup Fee: **\$65.00**

Prices are subject to change at Moco's sole discretion and upon 30 days' notice.

Subscriber Statement:

Nature of End Users business is: _____

Intended use for consumer data: _____

Expected Volume (# reports per yr): _____

Geographic Use: Local Regional National

Warranties & Acknowledgements

1. Moco warrants that it will make its best effort to verify the accuracy of credit, criminal and other findings compiled and/or copied from public records, consumer credit reporting agencies, and other sources. However, Moco cannot and does not represent or warrant that the information provided in its investigative reports is either complete or accurate.
2. End User has a permissible purpose for obtaining consumer reports in accordance with the Fair Credit Reporting Act (15 U.S.C. §1681 et seq.) including, without limitation, all amendments thereto ("FCRA"). The End User certifies its permissible purpose as:
 - A legitimate business need in connection with a business transaction that is initiated by the consumer, including, but not limited to, tenant screening; and/or
 - In connection with the evaluation of individuals for employment, promotion, reassignment or retention as an employee ("Consumer Report for Employment Purposes").
3. End User certifies that End User shall use the consumer reports: (a) solely for the End User's certified use(s); and (b) solely for End User's exclusive one-time use. End User shall not request, obtain or use consumer reports for any other purpose including, but not limited to, for the purpose of selling, leasing, renting or otherwise providing information obtained under this Agreement to any other party, whether alone, in conjunction with End User's own data, or otherwise in any service which is derived from the consumer reports. The consumer reports shall be requested by, and disclosed by End User only to End User's designated and authorized employees having a need to know and only to the extent necessary to enable End User to use the Consumer Reports in accordance with this Agreement. End User shall ensure that such designated and authorized employees shall not attempt to obtain any Consumer Reports on themselves, associates, or any other person except in the exercise of their official duties.
4. End User agrees that before requesting information from Moco, they have obtained written authorization from the applicant to obtain and/or verify their credit history, reference information, mode of living, character, and/or other information relevant in the rental or leasing of residential real estate.
5. End User shall use each Consumer Report only for a one-time use and shall hold the report in strict confidence, and not disclose it to any third parties; provided, however, that End User may, but is not required to, disclose the report to the subject of the report only in connection with an adverse action based on the report. Moreover, unless otherwise explicitly authorized in an agreement between Reseller and its End User for scores obtained from TransUnion, or as explicitly otherwise authorized in advance and in writing by TransUnion through Reseller, End User shall not disclose to consumers or any third party, any or all such scores provided under such agreement, unless clearly required by law.

End User will request Scores only for End User's exclusive use. End User may store Scores solely for End User's own use in furtherance of End User's original purpose for obtaining the Scores. End User shall not use the Scores for model development or model calibration and shall not reverse engineer the Score. All Scores provided hereunder will be held in strict confidence and may never be sold, licensed, copied, reused, disclosed, reproduced, revealed or made accessible, in whole or in part, to any Person, except (i) to those employees of End User with a need to know and in the course of their employment; (ii) to those third party processing agents and other contractors of End User who have executed an agreement that limits the use of the Scores by the third party only to the use permitted to End User and contains the prohibitions set forth herein regarding model development, model calibration, reverse engineering and confidentiality; (iii) when accompanied by the corresponding reason codes, to the consumer who is the subject of the Score; (iv) to government regulatory agencies; or (v) as required by law.

6. End User will establish procedures to ensure that each employee User accessing consumer information electronically executes and sends to Moco an individual Online Screening Access Agreement, and that User passwords will remain confidential (to the individual assigned) and not be shared with others. End User will advise Moco promptly upon voluntary or involuntary termination of Users.
7. End User acknowledges that they are subject to provisions of the federal Fair Credit Reporting Act (FCRA), including but not limited to the following:
 - a. § 615 (a) (1) - ...If any person takes any adverse action with respect to any consumer that is based in whole or in part on any information contained in a Consumer Report, the person shall provide oral, written, or electronic notice of the adverse action to the consumer....
 - b. § 619 - Any person who knowingly and willfully obtains information on a consumer from a Consumer Reporting agency under false pretenses shall be fined under title 18, United States Code, imprisoned for not more than 2 years, or both.
8. End User will review and abide by applicable Data Source Requirements referenced in each Consumer Report.
9. End User agrees that the reports and information contained in the reports represent confidential information, will be held in a "Secure Location". "Secure Location" is defined as (at minimum) a locking file cabinet located in an office that is locked when not in use. .
10. End User warrants that they are not involved in any of the following business types:

| | | | |
|------------------------------|-------------------------|------------------------|---------------------------------------|
| Adult Entertainment | Asset Location Services | Attorney – Law Firm | Bail Bondsman |
| Credit Counseling | Credit Repair | Dating Services | Financial Counseling |
| Genealogical Research | Law Enforcement | Massage Services | Missing Children Location |
| News Agency – Journalist | Pawn Shop | Private Investigations | Repossessions – 3 rd Party |
| Subscriptions – Publications | Tattoo Services | Time Shares | |

11. End User acknowledges that recommendations (if any) are based upon their written instructions to Moco and that the ultimate decision to approve, approve with conditions or deny tenancy rests solely with them.
12. End User acknowledges that identity theft or erroneous matches may result in information being inaccurately associated with individual applicants. Client agrees to promptly notify Moco when applicants challenge the accuracy reports upon which a denial of tenancy or conditional offer of tenancy is based. End User and Moco will cooperate with one another and the applicant to confirm the accuracy of such reports and the validity of corresponding denials or conditional approvals.
13. End User and Moco agree to promptly notify one another when and if they become aware of a claim or the possibility of a claim based on the FCRA, state consumer credit reporting and investigative consumer reporting acts, and other applicable federal, state and local laws. Notification shall be in writing and by registered mail and shall be mailed within forty-eight (48) hours of becoming aware of such claim.
14. If End User requests a Consumer Reports for Employment Purposes, they will do so pursuant to procedures prescribed by Reseller from time to time only when it is considering the individual inquired upon for employment, promotion, reassignment or retention as an employee, and for no other purpose. End User shall comply with any federal and state laws which may restrict or ban the use of Consumer Reports for Employment Purposes. Further, End User certifies that they will not request a Consumer Report for Employment Purposes unless:
 - a. A clear and conspicuous disclosure is first made in writing to the consumer by End User before the report is obtained, in a document that consists solely of the disclosure that a consumer report may be obtained for employment purposes;
 - b. The consumer has authorized in writing the procurement of the report; and
 - c. Information from the Consumer Report for Employment Purposes will not be used in violation of any applicable federal or state equal employment opportunity law or regulation.
15. End User further certifies that before taking adverse action in whole or in part based on the Consumer Report for Employment Purposes, it will provide the consumer with:
 - a. A copy of the Consumer Report for Employment Purposes; and
 - b. A copy of the consumer's rights, in the format approved by the Federal Trade Commission.
16. End User shall use the Consumer Report for Employment Purposes only for a one-time use, and shall hold the report in strict confidence, and not disclose it to any third parties that are not involved in the employment decision.
17. End User will maintain copies of all written authorizations for a minimum of five (5) years from the date of inquiry (application). End User will maintain copies of all written authorizations for a minimum of five (5) years from the date of inquiry.
18. End User grants Audit Rights to Moco. Moco will have the right to audit End User to assure compliance with the terms of this Agreement. End User will provide full cooperation, and will be responsible for assuring full cooperation by its employees in connection with such audits. End User will provide Moco or obtain for Moco access to such properties, records and personnel as Moco may reasonably require for such purpose.
19. With just cause, such as violation of the terms of the End User's contract or a legal requirement, or a material change in existing legal requirements that adversely affects the End User's agreement, Reseller may, upon its election, discontinue serving the End User and cancel the agreement immediately.
20. End User further certifies pursuant to Section 203 of the Bipartisan Budget Act of 2013 and 15 C.F.R. § 1110.102 that, consistent with its applicable FCRA or GLB use of Experian information, the client's use of deceased flags or other indicia within the Experian information is restricted to legitimate fraud prevention or business purposes in compliance with applicable laws, rules regulations, or fiduciary duty, as such business purposes are interpreted under 15 C.F.R. § 1110.102(a)(1); and certify that the client will not take any adverse action against any consumer without further investigation to verify the information from the deceased flags or other indicia within the Experian information.
21. End User further certifies that they shall implement and maintain a comprehensive information security program written in one or more readily accessible parts and that contains administrative, technical, and physical safeguards that are appropriate to the client's size and complexity, the nature and scope of its activities, and the sensitivity of the information provided to the client by Reseller; and that such safeguards shall include the elements set forth in 16 C.F.R. § 314.4 and shall be reasonably designed to (i) insure the security and confidentiality of the information provided by Reseller, (ii) protect against any anticipated threats or hazards to the security or integrity of such information, and (iii) protect against unauthorized access to or use of such information that could result in substantial harm or inconvenience to any consumer. *End User warrants that they have visited www.moco-inc.com (Forms & Resources) reviewed and will comply with the "Access Security Requirements for FCRA and GLB 5A Data Requirements."*

Notices

Notices required by this Agreement will be mailed to Client at the above address. Client will mail to Moco at 219 E Garfield Street, Suite 600, Seattle, WA, 98102. Parties will advise one another of any change of address within 30 days of the change.

Disclaimer of Warranties

Moco makes no other representations or warranties, express or implied, including, but not limited to the implied warranties of merchantability or fitness for purpose. In any event, Moco's liability to End User for any reason and upon any cause of action or claim arising out of, or in connection with this agreement, shall be limited to the amount of transaction fees paid by End User to Moco under this agreement for the 30 days immediately preceding the occurrence which is the basis of the claim; provided, however, that in no event shall Moco be liable to End User for any indirect, special or consequential damages, lost profits or damages resulting from lost data or business interruption due to use or inability to use any of Moco's systems or services.

Indemnification

End User agrees to hold harmless and indemnify Moco, Incorporated, against any and all claims, demands, actions, liabilities, judgments, injuries, damages, losses, penalties, expense and costs (including but not limited to reasonable attorneys' fees and court costs) arising or resulting from any act, error or omission by End User or any of its officers, employees or agents, arising out of performance or non-performance of End Users obligations under this agreement, the FCRA and other applicable federal, state and local laws.

Waiver of Rights

Failure of any party to enforce any of its respective rights or remedies hereunder with respect to any specific act or failure to act will not constitute a waiver of rights by that party to enforce those rights and remedies with respect to any other or subsequent act or failure to act

Payment Terms

Client agrees to pay service fees in full net 30 days. Services provided will be billed at the end of each calendar month. If account is delinquent in excess of thirty (30) days, a monthly service charge of 1.5% will be applied to any outstanding balance.

Termination

Either party may terminate this Agreement, with or without notice; provided, however, that termination does not relieve either party of its obligations under the Agreement arising out of transactions which occur prior to said termination.

Governing Law & Severability

The laws of the State of Washington shall govern this agreement. If legal action is brought or claim is made under this agreement, the court shall add to any relief given, for the benefit of the prevailing party, court costs and reasonable attorneys' fees. If for any reason a court of competent jurisdiction finds any provision of this to be unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.

Attorney's Fees

The prevailing party in any arbitration proceeding or action brought against the other party to enforce the terms of this Agreement or any rights or obligations hereunder, shall be entitled to recover its reasonable costs and expenses, and reasonable attorney's fees, in connection with such proceeding or action.

Entire Agreement

This Agreement, including signed attachments (if any) constitutes the entire Agreement and supersedes and cancels any and all prior agreements between the parties. Changes to this agreement must be made in writing and be signed by both parties.

Acknowledgement

End User warrants that they have direct knowledge of the facts certified and that they have read understand and will comply with the above terms.

SIGNED _____ PRINT NAME: _____
Owner/Authorized Officer

TITLE: _____ DATE: _____

MOCO (Signature) _____ DATE _____ TITLE: _____

| | | | | | | |
|---------------------------------|--------------------------------------------------------------------|-----------------|-------|-------|-------|-----------------|
| MOCO INTERNAL USE ONLY : | | Agreement Type: | _____ | New | _____ | Revision/Update |
| Client Number: | _____ | Sort Code: | _____ | Type: | _____ | |
| Mail Invoices to: | [Send Invoices To Client Address or Client MAILING Address] | | | | | |

FCRA Requirements
Federal Fair Credit Reporting Act (as amended by the Consumer Credit Reporting Reform Act of 1996)

Although the FCRA primarily regulates the operations of consumer credit reporting agencies, it also affects you as a user of information. We have included a copy of the FCRA with your membership kit. We suggest that you and your employees become familiar with the following sections in particular:

- | | | | |
|--------|---------------------------------------------|--------|------------------------------------------------------------------------------|
| § 604. | Permissible Purposes of Reports | § 619. | Obtaining information under false pretenses |
| § 607. | Compliance Procedures | § 621. | Administrative Enforcement |
| § 615. | Requirement on users of consumer reports | § 623. | Responsibilities of Furnishers of Information to Consumer Reporting Agencies |
| § 616. | Civil liability for willful noncompliance | § 628. | Disposal of Records |
| § 617. | Civil liability for negligent noncompliance | | |

Each of these sections is of direct consequence to users who obtain reports on consumers.

As directed by the law, credit reports may be issued only if they are to be used for extending credit, review or collection of an account, employment purposes, underwriting insurance or in connection with some other legitimate business transaction such as in investment, partnership, etc. It is imperative that you identify each request for a report to be used for employment purposes when such report is ordered. Additional state laws may also impact your usage of reports for employment purposes.

We strongly endorse the letter and spirit of the Federal Fair Credit Reporting Act. We believe that this law and similar state laws recognize and preserve the delicate balance between the rights of the consumer and the legitimate needs of commerce.

In addition to the Federal Fair Credit Reporting Act, other federal and state laws addressing such topics as computer crime and unauthorized access to protected databases have also been enacted. As a prospective user of consumer reports, we expect that you and your staff will comply with all relevant federal statutes and the statutes and regulations of the states in which you operate.

We support consumer reporting legislation that will assure fair and equitable treatment for all consumers and users of credit information.

I have read and understand the "FCRA Requirements" notice and will take all reasonable measures to enforce them within my facility. I certify that I will use the Experian Product information for no other purpose other than what is stated in the Permissible Purpose/Appropriate Use section and the type of business provided on the Residential Screening Agreement. I will not resell the report to any third party. I understand that if my system is used improperly by company personnel, or if my access codes are made available to any unauthorized personnel due to carelessness on the part of any employee of my company, I may be held responsible for financial losses, fees, or monetary charges that may be incurred and that my access privilege may be terminated.

SIGNED _____ PRINT NAME: _____

TITLE: _____ DATE: _____

END USER CERTIFICATION OF COMPLIANCE
California Civil Code - Section 1785.14(a)

Section 1785.14(a), as amended, states that a consumer credit reporting agency does not have reasonable grounds for believing that a consumer credit report will only be used for a permissible purpose unless all of the following requirements are met:

Section 1785.14(a)(1) states: "If a prospective user is a retail seller, as defined in Section 1802.3, and intends to issue credit to a consumer who appears in person on the basis of an application for credit submitted in person, the consumer credit reporting agency shall, with a reasonable degree of certainty, match at least three categories of identifying information within the file maintained by the consumer credit reporting agency on the consumer with the information provided to the consumer credit reporting agency by the retail seller. The categories of identifying information may include, but are not limited to, first and last name, month and date of birth, driver's license number, place of employment, current residence address, previous residence address, or social security number. The categories of information shall not include mother's maiden name."

Section 1785.14(a)(2) states: "If the prospective user is a retail seller, as defined in Section 1802.3, and intends to issue credit to a consumer who appears in person on the basis of an application for credit submitted in person, the retail seller must certify, in writing, to the consumer credit reporting agency that it instructs its employees and agents to inspect a photo identification of the consumer at the time the application was submitted in person. This paragraph does not apply to an application for credit submitted by mail."

Section 1785.14(a)(3) states: "If the prospective user intends to extend credit by mail pursuant to a solicitation by mail, the extension of credit shall be mailed to the same address as on the solicitation unless the prospective user verifies any address change by, among other methods, contacting the person to whom the extension of credit will be mailed."

In compliance with Section 1785.14(a) of the California Civil Code, [Client Name] ("End User") hereby certifies to Consumer Reporting Agency as follows: **(Please circle)**

End User **(IS) (IS NOT)** a retail seller, as defined in Section 1802.3 of the California Civil Code ("Retail Seller") and issues credit to consumers who appear in person on the basis of applications for credit submitted in person ("Point of Sale").

End User also certifies that if End User is a Retail Seller who conducts Point of Sale transactions, End User will, beginning on or before July 1, 1998, instruct its employees and agents to inspect a photo identification of the consumer at the time an application is submitted in person.

End User also certifies that it will only use the appropriate End User code number designated by Consumer Reporting Agency for accessing consumer reports for California Point of Sale transactions conducted by Retail Seller.

If End User is not a Retail Seller who issues credit in Point of Sale transactions, End User agrees that if it, at any time hereafter, becomes a Retail Seller who extends credit in Point of Sale transactions, End User shall provide written notice of such to Consumer Reporting Agency prior to using credit reports with Point of Sale transactions as a Retail Seller, and shall comply with the requirements of a Retail Seller conducting Point of Sale transactions, as provided in this certification.

SIGNED _____ PRINT NAME: _____

TITLE: _____ DATE: _____

FCRA COMPLIANCE (MOCO INTERNAL USE ONLY)

- 1. Confirm appropriate signature on Tenant Screening agreement ()
- 2. Copy of current valid driver's license ()
- 3. Copy of rental property Value Notice (Tax Assessor statement) ()
- 4. Copy of rental property proof of insurance ()
- 5. Copy of deed or proof of property ownership ()
- 6. List of rental property address(es) ()
- 7. Verification of landlord phone number (white or yellow pages) ()
- 8. OFAC Search Results (attach) _____ ()
- 9. Copies of 3 completed (signed) rental applications or documented landlord/tenant court filings ()
- 10. Proof of membership with legitimate rental association

Completed by: _____

Approved by: _____

Date: _____

Comments: _____

